

**CITY COUNCIL MEETING  
MINUTES OF PRE-COUNCIL MEETING – TUESDAY, OCTOBER 24, 2017  
CITY OF HUEYTOWN**

The City Council of the City of Hueytown met on Tuesday, October 24, 2017 in pre-Council meeting at 5:30 P.M. in the pre-Council Chamber of Hueytown City Hall.

The meeting was called to order with President Zinnerman and Council members Contomo, Crane, Jacks and Pickens present. Mayor Ware and City Attorney Jon Terry were present.

The purpose of the meeting was to discuss general municipal business and review the City Council agenda.

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**MINUTES OF CITY COUNCIL  
CITY OF HUEYTOWN, ALABAMA  
TUESDAY, OCTOBER 24, 2017**

A regular meeting of City Council of the City of Hueytown, Alabama was held in the Council Chamber of Hueytown City Hall on Tuesday, October 24, 2017.

**1. CALL TO ORDER, INVOCATION, ROLL CALL AND MEDIA RECOGNITION**

The meeting was called to order at 6:02 P.M. with approximately 21 people in the audience. The invocation was given by Rev. Charles Winston followed by the Pledge of Allegiance.

Upon roll call, President Zinnerman and Council members Contomo, Crane, Jacks and Pickens were present. Mayor Ware and City Attorney Jon Terry were present.

There was no media present.

**2. APPROVAL OF MINUTES**

Council member Pickens moved, seconded by Council member Jacks, that the minutes of pre-Council Meeting held Tuesday, October 10, 2017; minutes of Regular Meeting held Tuesday, October 10, 2017; and minutes of Work Session held Monday, October 16, 2017 be approved as previously received and thereby dispensing with reading of the minutes. Upon roll call, President Zinnerman and Council members Contomo, Crane, Jacks and Pickens voted yes. There were no nay votes. President Zinnerman declared the minutes approved.

**2A. AMEND AGENDA: ADD RESOLUTION NO. 5610 - AUTHORIZE AGREEMENT  
JEFFERSON COUNTY/DUAL PURPOSE STORM SHELTER**

At this time, Council member Jacks moved to amend the agenda to add Resolution No. 5610 to authorize the Mayor to execute an agreement with Jefferson County for the construction of a dual purpose storm shelter located at 104 Forest Road, Hueytown, Alabama 35023. The motion was seconded by Council member Pickens and upon roll call, unanimously carried.

**3. MAYOR'S REPORT**

Mayor Ware welcomed everyone. He thanked Rev. Winston for giving tonight's invocation. He reported that he had attended the Official Numbering Ceremony of American Legion Post 1228 on October 13, 2017 along with Bobby Allison and Donnie Allison and other American Legion representatives from around the state who complimented the City of Hueytown.

The Mayor reported that he had participated in a panel at Hueytown High School on October 17, 2017, where discussions were held involving educators and people in the community regarding trade industry futures available to graduating students.

He reported that he had attended a Hueytown Middle School 8<sup>th</sup> Grade assembly on October 20, 2017 sponsored by the ABC Board (Alcoholic Beverage Control) during which the dangers of alcohol were discussed; a State Trooper demonstrated sobriety tests; and three area mothers from the MADD organization gave testimony regarding the consequences of alcohol.

Mayor Ware announced that the City’s new website is now up and running and that more information will be available as time goes by. He noted he is very proud to have it in place to assist citizens with information and forms that might be needed.

He called attention to the resolution added to tonight’s agenda regarding the storm shelter contract that will be built informing that it can be used as a community center as well.

4. STANDING COMMITTEE REPORTS

Council member Contomo of the Finance Committee reported that the Council had received the financial condition statement of all funds through the period ending September 30, 2017. He briefly summarized the report.

Council member Pickens of the Planning and Development Committee reported that the regular Planning and Zoning Commission held Tuesday, October 17, 2017 was a good meeting. He reported that a new service station will be locating soon on Brooklane Drive.

There were no other Standing Committee reports.

5. OFFICERS’ REPORTS

Acting Interim Police Chief Mickey Willis reported on the success of the first “Community Night” which was held Thursday, October 19, 2017 at Stadium Park. He announced that several sponsored Halloween activities are posted on the Police Department Facebook page and he encouraged participation in these structured events.

In the absence of Building Inspections Supt. Kent Byram, Building Inspector Barry Humphries reported activities of the Building and Zoning Department regarding permits, inspections and public nuisance warnings. He reported building projects underway or beginning soon: ongoing construction on the new Hueytown Veterinarian Clinic on Forest Road; Cinco De Mayo Mexican Restaurant planned at old Iceberg Restaurant location; one new house under construction in the Virginia Mines area; a nine-lot subdivision, Highland Estates (at Loch Ness Lane area) being drawn up; two new quick marts – one (Murphy’s) at the intersection of Red Farmer Drive and Allison-Bonnett Memorial Drive and one at 700 Brooklane Drive.

There were no other officers’ reports.

6. CORRESPONDENCE

- > ABC License Request (NEW): 591 Allison-Bonnett Memorial Drive, Dolomite, 35061  
 Restaurant Retail Liquor Applicant: Machetes of Alabama, LLC/Rafael Cadena  
 Trade Name: Machetes Mexican Restaurant (Formerly El Mariachi Grill)  
 Property Owner: ARTICA INC

The Council received an ABC License Application (NEW) for 591 Allison-Bonnett Memorial Drive, Dolomite, Alabama 35061, for Restaurant Retail Liquor; Applicant: Machetes of Alabama, LLC/Rafael Cadena; Trade Name: Machetes Mexican Restaurant (formerly El Mariachi Grill); Property Owner – ARTICA, INC. President Zinnerman referred the application to the Public Safety Committee for processing and report back to the Council.

7. BILLS FOR APPROVAL

Council member Contomo of the Finance Committee moved, seconded by Council member Crane, that the List of Bills be approved in the total amount of \$148,665.95. Upon roll call, President Zinnerman and Council members Contorno, Crane, Jacks and Pickens voted yes. There were no nay votes. The motion unanimously carried.

10-24-2017

===== FUND TOTALS =====	
01	GENERAL FUND 81,608.04
11	7 CENT GAS TAX 13,375.70
14	4 CENT GAS TAX 370.44
15	GARBAGE FUND 53,311.77
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GRAND TOTAL: 148,665.95	
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## 8. RESOLUTION NO. 5607: AUTHORIZE PEST CONTROL CONTRACTS

Resolution No. 5607 was introduced to authorize the Mayor to execute commercial service agreements with Cooks Pest Control, 160 London Parkway, Birmingham, Alabama 35211, for pest control services to become effective November 1, 2017 at City facilities as follows: City Hall building, City Hall Annex, Hueytown Senior Center, Fire Station II and Fire Station III with funds expended for these services to be drawn from the General Fund Budget.

### **RESOLUTION NO. 5607 COMMERCIAL SERVICE AGREEMENTS PEST CONTROL SERVICES**

**BE IT RESOLVED** that the Mayor is hereby authorized to execute commercial service agreements with Cooks Pest Control, 160 London Parkway, Birmingham, Alabama 35211, for pest control services at City facilities as follows:

1. City Hall building @ \$715.00 for 12 months  
1318 Hueytown Road, Hueytown
2. City Hall Annex @ \$507.00 for 12 months
3. Hueytown Senior Center @ \$507.00 for 12 months  
2501 Brooklane Drive, Hueytown
4. Fire Station II @ \$507.00 for 12 months  
4479 15<sup>th</sup> Street Road, Hueytown
5. Fire Station III @ \$507.00 for 12 months  
2979 Creekview Drive, Hueytown

**FURTHER THAT** said contracts shall become effective November 1, 2017; and that funds expended for these services shall be drawn from the General Fund Budget.

**ADOPTED** this 24<sup>th</sup> day of October, 2017.

Council member Pickens moved, seconded by Council member Contomo, adoption of the foregoing resolution. Upon roll call, President Zinnerman and Council members Contomo, Crane, Jacks and Pickens voted yes. There were no nay votes. President Zinnerman declared the resolution adopted.

## 9. RESOLUTION NO. 5608: AUTHORIZE SERVICE LEVEL AGREEMENT (SLA) FOR TEKLINKS, INC. INFORMATION TECHNOLOGY SERVICES

Resolution No. 5608 was introduced to authorize the Mayor and City Clerk to enter a Service Level Agreement (SLA) with TekLinks, Inc., 201 Summit Parkway, Homewood, Alabama 35209, for IT (Information Technology) services and support, in accordance with the TekLinks, Inc. quotation dated October 10, 2017, and to authorize the remittance of the one time set-up fee of \$10,406.00.

### **RESOLUTION NO. 5608 AUTHORIZE SERVICE LEVEL AGREEMENT (SLA) FOR TEKLINKS, INC. INFORMATION TECHNOLOGY SERVICES**

**WHEREAS**, at a City Council Work Session held October 16, 2017, three IT (Information Technology) provider companies, InCare Technologies, VC3 and TekLinks, each presented proposals (both written and verbally) to the City of Hueytown for IT (Information Technology) services and support;

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUEYTOWN**, that after in-depth review of all three proposals, the Mayor and City Clerk are hereby authorized to enter a Service Level Agreement (SLA) with TekLinks, Inc., 201 Summit Parkway, Homewood, Alabama 35209; and

**FURTHER** that the above referenced agreement shall be in accordance with the TekLinks, Inc. quotation dated October 10, 2017, and that the Mayor and City Clerk are authorized to remit the one time set-up fee of \$10,406.00.

**ADOPTED** this 24<sup>th</sup> day of October, 2017.

Council member Crane moved, seconded by Council member Jacks, adoption of the foregoing resolution. Upon roll call, President Zinnerman abstained. Council members Contomo, Crane, Jacks and Pickens voted yes. There were no nay votes. President Zinnerman declared the resolution adopted.

**10. RESOLUTION NO. 5609: AUTHORIZE RELOCATION OF COUNCIL CHAMBER AND MUNICIPAL COURT TO CITY HALL ANNEX BUILDING**

Resolution No. 5609 was introduced to authorize the Mayor and City staff to take necessary actions to relocate the Council Chamber and Municipal Court to the City Hall Annex Building with authorized revisions/modifications to be funded from the General Operating Fund.

**RESOLUTION NO. 5609  
AUTHORIZE RELOCATION OF COUNCIL CHAMBER  
AND MUNICIPAL COURT TO CITY HALL ANNEX BUILDING**

**BE IT RESOLVED** BY THE CITY COUNCIL OF THE CITY OF HUEYTOWN, ALABAMA, that Mayor Ware and City staff are hereby authorized to take necessary actions to relocate the Council Chamber and Municipal Court to the City Hall Annex Building; and

**FURTHER** that authorized revisions/modifications shall be funded from the General Operating Fund.

**ADOPTED** this 24<sup>th</sup> day of October, 2017.

Council member Jacks moved, seconded by Council member Pickens, adoption of the foregoing resolution. Upon roll call, President Zinnerman and Council members Contomo, Crane, Jacks and Pickens voted yes. There were no nay votes. President Zinnerman declared the resolution adopted.

**10A. RESOLUTION NO. 5610: AUTHORIZE PROJECT CONTRACT AGREEMENT BETWEEN CITY OF HUEYTOWN AND JEFFERSON COUNTY, ALABAMA REPRESENTED BY ITS OFFICE OF HUMAN-COMMUNITY SERVICES AND ECONOMIC DEVELOPMENT FOR DUAL PURPOSE STORM SHELTER**

Resolution No. 5610 (added to tonight's agenda/item 2A.) was introduced to authorize the Mayor to execute a Project Contract Agreement between the City of Hueytown and Jefferson County, being represented by its Office of Human-Community Services and Economic Development, to provide for the construction of a dual purpose storm shelter located at 104 Forest Road, Hueytown, Alabama 35023, as associated with the Hueytown Storm Shelter Project through the use of Federal Community Development Block Grant Disaster Recovery Funds.

**RESOLUTION NO. 5610  
AUTHORIZE PROJECT CONTRACT AGREEMENT BETWEEN  
CITY OF HUEYTOWN AND JEFFERSON COUNTY, ALABAMA  
REPRESENTED BY ITS OFFICE OF HUMAN-COMMUNITY SERVICES  
AND ECONOMIC DEVELOPMENT  
FOR DUAL PURPOSE STORM SHELTER**

**BE IT RESOLVED** BY THE CITY COUNCIL OF THE CITY OF HUEYTOWN, ALABAMA, that the Mayor is hereby authorized to execute a Project Contract Agreement between the City of Hueytown and Jefferson County, being represented by its Office of Human-Community Services and Economic Development, to provide for the construction of a dual purpose storm shelter located at 104 Forest Road, Hueytown, Alabama 35023, as associated with the Hueytown Storm Shelter Project through the use of Federal Community Development Block Grant Disaster Recovery Funds. (*Title I of the Housing and Community Development Act of 1974, (P.L. 93-383)*)

**ADOPTED** this 24<sup>th</sup> day of October, 2017.

Council member Pickens moved, seconded by Council member Jacks, adoption of the foregoing resolution. Upon roll call, President Zinnerman and Council members Contomo,

Crane, Jacks and Pickens voted yes. There were no nay votes. President Zinnerman declared the resolution adopted.

11. ORDINANCE NO. 17-1024-1: REZONE 4944 15<sup>TH</sup> STREET ROAD  
FIRST READING/PIERCE

Ordinance No. 17-1024-1 was introduced to rezone 4944 15<sup>th</sup> Street Road, Hueytown; property of Nathaniel and Dierdre Pierce, from MR to R1. Upon Public Hearing, there was no one present for or against the ordinance. Council member Pickens moved, seconded by Council member Contomo, that the Public Hearing be closed. Upon roll call, the motion unanimously carried. President Zinnerman declared the Public Hearing closed.

12. ORDINANCE NO. 17-1024-2: REZONE 3501 SHARON LANE  
FIRST READING/HURLIMAN

Ordinance No. 17-1024-2 was introduced to rezone 3501 Sharon Lane, Hueytown; property of Charles and Deborah Hurliman, from MR to E1. Upon Public Hearing, there was no one present for or against the ordinance. Council member Pickens moved, seconded by Council member Contomo, that the Public Hearing be closed. Upon roll call, the motion unanimously carried. President Zinnerman declared the Public Hearing closed.

13. ORDINANCE NO. 17-1024-3: REZONE 3235 15<sup>TH</sup> STREET ROAD  
FIRST READING/STREETER

Ordinance No. 17-1024-3 was introduced to rezone 3235 15<sup>th</sup> Street Road, Hueytown; property of Orris Streeter, from MR to R2. Upon Public Hearing, there was no one present for or against the ordinance. Council member Pickens moved, seconded by Council member Contomo, that the Public Hearing be closed. Upon roll call, the motion unanimously carried. President Zinnerman declared the Public Hearing closed.

14. ORDINANCE NO. 17-1024-4: REZONE 3047 KING STREET  
FIRST READING /CEPHUS

Ordinance No. 17-1024-4 was introduced to rezone 3047 King Street, Hueytown; property of Wilma Cephus, from MR to R2. Upon Public Hearing, there was no one present for or against the ordinance. Council member Pickens moved, seconded by Council member Contomo, that the Public Hearing be closed. Upon roll call, the motion unanimously carried. President Zinnerman declared the Public Hearing closed.

15. ORDINANCE NO. 17-1024-5: REZONE 3057 KING STREET  
FIRST READING/CEPHUS

Ordinance No. 17-1024-5 was introduced to rezone 3057 King Street, Hueytown; property of Wilma Cephus, from MR to R2. Upon Public Hearing, there was no one present for or against the ordinance. Council member Pickens moved, seconded by Council member Contomo, that the Public Hearing be closed. Upon roll call, the motion unanimously carried. President Zinnerman declared the Public Hearing closed.

16. REMINDER: 2017 Holiday Season – (Set at September 26, 2017 Council Meeting)  
*(November 7; November 28; December 12; and December 19, 2017)*

President Zinnerman reminded that the 2017 Holiday Season meeting dates (approved September 26, 2017) are November 7; November 28; December 12; and December 19, 2017 with Council meetings to begin at the regular time of 6:00 P.M. and pre-Council meetings to begin at the regular time of 5:30 P.M. and that the City Clerk has authority to pay usual customary bills as necessary in November 2017, December 2017 and January 2018.

## 17. EXTEND FLOOR TO PUBLIC

Prior to extension of the floor to the public, President Zinnerman reminded that anyone wishing to address the Council should state their name and address, and must be a resident of Hueytown in order to speak and should limit comments to three minutes.

Upon extension of the floor to the public, Sandy Rosborough, (no address given), who works at Hueytown Public Library, announced that after four years employment, Library Director Ginny Allen has turned in her resignation and plans to spend time with her grandchildren. Ms. Rosborough invited everyone to a reception honoring Mrs. Allen to be held at the Library on her last day of work, November 3, 2017 from 10:00 – 11:00 A.M.

## 18. ADJOURNMENT

There being no further business to come before the meeting, and upon the motion of Council member Contomo which unanimously carried, the meeting was adjourned at 6:36 P.M.



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City Clerk and Treasurer



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President of City Council