

**CITY COUNCIL MEETING
MINUTES OF PRE-COUNCIL MEETING – TUESDAY, SEPTEMBER 26, 2017
CITY OF HUEYTOWN**

The City Council of the City of Hueytown met on Tuesday, September 26, 2017 in pre-Council meeting at 5:30 P.M. in the pre-Council Chamber of Hueytown City Hall.

The meeting was called to order with President Zinnerman and Council members Contomo, Crane, Jacks and Pickens present. Mayor Ware and City Attorney Jon Terry were present.

The purpose of the meeting was to discuss general municipal business and review the City Council agenda.

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**MINUTES OF CITY COUNCIL
CITY OF HUEYTOWN, ALABAMA
TUESDAY, SEPTEMBER 26, 2017**

A regular meeting of City Council of the City of Hueytown, Alabama was held in the Council Chamber of Hueytown City Hall on Tuesday, September 26, 2017.

1. CALL TO ORDER, INVOCATION, ROLL CALL AND MEDIA RECOGNITION

The meeting was called to order at 6:06 P.M. with approximately 21 people in the audience. The invocation was given by Council member Contomo followed by the Pledge of Allegiance which was led by Boy Scout Troop 322.

Upon roll call, President Zinnerman and Council members Contomo, Crane, Jacks and Pickens were present. Mayor Ware and City Attorney Jon Terry were present.

There was no media present.

2. APPROVAL OF MINUTES

Council member Pickens moved, seconded by Council member Contomo that the minutes of pre-Council Meeting held Tuesday, September 12, 2017; minutes of Regular Meeting held Tuesday, September 12, 2017 and minutes of Work Session held Tuesday, September 19, 2017 be approved as previously received and thereby dispensing with reading of the minutes. Upon roll call, President Zinnerman and Council members Crane, Jacks and Pickens voted yes. There were no nay votes. President Zinnerman declared the minutes approved.

3. MAYOR'S REPORT

Mayor Ware welcomed the audience noting he hopes to see all chairs in the audience filled. He gave a special welcome to Boy Scout Troop 322. He advised that he wants to have the troop come at least once a month and plans to have local ministers come in for the invocations.

The Mayor reported having spoken with the County regarding paving. He announced that restriping by the County has started on Virginia Drive. He noted appreciation to Chris Willis, a Hueytown resident, who is Executive Assistant to Jefferson County Commission President Jimmie Stevens, and who has been instrumental in moving projects along.

He reported that during a work session last week, the marketing consultant, with which the City has a consulting agreement, presented information on interested developers who may be visiting Hueytown to see prospects for investments.

The Mayor reported that Jefferson County Board of Education Supt. Dr. Craig Pouncey, has given him the go-ahead to announce future plans for two new elementary schools to be built in Hueytown - one to be built at the old Hueytown High School location; and the other site is behind the current Hueytown Elementary School. He remarked that the City of Hueytown has a very good friend in Dr. Pouncey and that he, as Mayor, stays in close touch with the Board of Education.

Mayor Ware again thanked everyone for their attendance and emphasized his love, dedication and concern for the City and its citizens noting he is grateful for the honor to serve as Mayor. President Zinnerman thanked the Mayor for keeping the lines of communication open with the Board of Education and the County Commission and for always representing the City of Hueytown well.

4. STANDING COMMITTEE REPORTS

Council member Contomo of the Finance Committee reported that the Council had received the financial statement of all accounts for the period ending August 31, 2017. He summarized the reports.

Council member Crane of the Public Safety Committee had no report but noted thanks for the progress on the jail project.

Council member Jacks of the Public Works and Parks Committee also noted appreciation for restriping on Virginia Drive. He noted having attended a meeting of American Legion Post 1228 which is just getting started in Hueytown and that he is impressed by how they plan to support schools and the City. He noted appreciation that some of the American Legion people showed up to help with the Bud Newell Memorial Park clean-up day on Saturday, September 23, 2017.

There were no other Standing Committee reports.

5. OFFICERS' REPORTS

Acting Interim Police Chief Mickey Willis reported the October 1, 2017 retirements of Chief Chuck Hagler after 26 years with the City; and dispatcher, Dinna Walton after 31 1/2 years with the City. He reported that human remains were found yesterday afternoon approximately 200-300 yards off the side of Virginia Drive and that the Police Department secured the scene and awaits identification from the coroner's office. He noted they do not have any recent missing persons reports.

In the absence of Fire Chief Morris, Fire Captain Brannon Clark reported that October is Fire Prevention Month and that the Fire Department will present fire-safety programs in the schools.

There were no other officers' reports.

6. CORRESPONDENCE

There was no written correspondence.

7. BILLS FOR APPROVAL

Council member Contomo of the Finance Committee moved, seconded by Council member Crane, that the List of Bills be approved in the total amount of \$183,015.01. Upon roll call, President Zinnerman and Council members Contomo, Crane, Jacks and Pickens voted yes. There were no nay votes. The motion unanimously carried.

9-26-2017

===== FUND TOTALS =====		
01	GENERAL FUND	24,767.78
11	7 CENT GAS TAX	1,376.00
13	EMERGENCY COMMUNICATIONS	6,234.83
14	4 CENT GAS TAX	641.52
15	GARBAGE FUND	53,378.59
17	CORRECTIONS FUND	1,539.60
22	2014 GOW	148,349.86

GRAND TOTAL:		183,015.01

8. RESOLUTION NO. 5599: CONFIRM AUTHORIZATION FOR MAYOR TO EXECUTE NEW LEASE BETWEEN CITY OF HUEYTOWN AND JEFFERSON COUNTY BOARD OF EDUCATION FOR OLD HUEYTOWN HIGH SCHOOL BASEBALL/SOFTBALL COMPLEX PROPERTY (LOCATED ON FOREST ROAD)

Resolution No. 5599 was introduced to confirm authorization for the Mayor's signing of a new lease for an additional successive five-year term for the "**Baseball/Softball Complex Property Lease**" between the City of Hueytown and the Jefferson County Board of Education,

2100 South 18th Street, Birmingham, Alabama 35209, for the continued lease of the old Hueytown High School Baseball/Softball Complex property located on Forest Road, across the street from the old Hueytown High School on Dabbs Avenue for the purpose of administrative, educational, recreational and community activities.

RESOLUTION NO. 5599

CONFIRM AUTHORIZATION FOR MAYOR TO EXECUTE NEW LEASE BETWEEN CITY OF HUEYTOWN AND JEFFERSON COUNTY BOARD OF EDUCATION FOR OLD HUEYTOWN HIGH SCHOOL BASEBALL/SOFTBALL COMPLEX PROPERTY (LOCATED ON FOREST ROAD)

WHEREAS, Resolution No. 5178, adopted September 11, 2012 authorized a “**Baseball/Softball Complex Property Lease**” agreement between the City of Hueytown and the Jefferson County Board of Education for the lease of the old Hueytown High School Baseball/Softball Complex property located on Forest Road, across the street from the old Hueytown High School on Dabbs Avenue; and “Baseball/Softball Complex Property Lease” for an initial term of five years which terminates September 30, 2017; and

WHEREAS, on September 12, 2017, Mayor Ware signed a new lease agreement with the Jefferson County Board of Education for an additional successive term of five (5) years from September 12, 2017 through September 12, 2022;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUEYTOWN, ALABAMA, that authorization for the Mayor’s signing of the new lease is hereby confirmed for an additional successive five-year term for the “**Baseball/Softball Complex Property Lease**” between the City of Hueytown and the Jefferson County Board of Education, 2100 South 18th Street, Birmingham, Alabama 35209, for the lease of the old Hueytown High School Baseball/Softball Complex property located on Forest Road, across the street from the old Hueytown High School on Dabbs Avenue for the purpose of administrative, educational, recreational and community activities.

ADOPTED this 26th day of September, 2017.

Council member Jacks moved, seconded by Council member Pickens, adoption of the foregoing resolution. Upon roll call, President Zinnerman and Council members Contomo, Crane, Jacks and Pickens voted yes. There were no nay votes. President Zinnerman declared the resolution adopted.

9. **RESOLUTION NO. 5600: HEALTH INSURANCE COVERAGE - ACTIVE FULL-TIME EMPLOYEES**

Resolution No. 5600 was introduced to ratify the continuation of employee and dependent health insurance coverage without interruption with City funding increased in the amount of \$7.00 per month for each eligible, active full-time employee for family coverage and \$7.00 per month for each eligible, active full-time employee for single coverage.

**RESOLUTION NO. 5600
HEALTH INSURANCE COVERAGE CONTINUED
ACTIVE FULL-TIME EMPLOYEES**

WHEREAS, the Local Government Health Insurance Program (LGHIP), a division of the State Employees Insurance Board, has notified the City of Hueytown that employee health insurance rates will increase effective January 1, 2018;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUEYTOWN, ALABAMA, that continuation of employee and dependent health insurance coverage is hereby ratified without interruption with City funding increased in the amount of \$7.00 per month for each eligible, active full-time employee for family coverage and \$7.00 per month for each eligible, active full-time employee for single coverage.

ADOPTED this 26th day of September, 2017.

Council member Crane moved, seconded by Council member Contomo, adoption of the foregoing resolution. Upon roll call, President Zinnerman and Council members Contomo, Crane, Jacks and Pickens voted yes. There were no nay votes. President Zinnerman declared the resolution adopted.

10. **RESOLUTION NO. 5601: MANDATORY PARTICIPATION - WELLNESS SCREENING PROGRAM - EMPLOYEE HEALTH INSURANCE COVERAGE**

Resolution No. 5601 was introduced to require that, effective with Fiscal Year 2017-2018, and forward, mandatory participation in annual wellness screenings by each eligible, active full-time employee is a prerequisite for City-paid health insurance coverage – through the annual wellness screening programs provided free of charge to City employees by the City’s health insurance carrier, and/or through the employee’s personal physician, other private healthcare provider or other “Participating Wellness Screening Pharmacy Locations” as designated by the City’s health insurance carrier.

**RESOLUTION NO. 5601
MANDATORY PARTICIPATION - WELLNESS SCREENING PROGRAM
EMPLOYEE HEALTH INSURANCE COVERAGE**

WHEREAS, the City of Hueytown currently provides single health insurance coverage for each eligible, active full-time employee and absorbs a portion of the cost of family coverage for each eligible, active full-time employee for family coverage as applicable; and

WHEREAS, as insurance coverage costs continued to rise, the City has, for some years now, encouraged full-time employees to participate in annual wellness screening programs provided free of charge to City employees by the Local Government Health Insurance Program (LGHIP), the City’s health insurance carrier; or through their personal physician or other private healthcare provider, as a potential financial benefit to both the employee and the City; and

WHEREAS, the percentage of employees who actually take advantage of the free wellness screenings offered by the City and/or through their personal physician or other private healthcare provider, is only 75%.

NOW THEREFORE BE IT RESOLVED THAT, in order for the City to achieve premium pricing discounts offered by the City’s health insurance carrier as a potential financial benefit to both the employee and the City, it is now deemed necessary by this City Council that, effective with Fiscal Year 2017-2018, and forward, mandatory participation in annual wellness screenings by each eligible, active full-time employee is a prerequisite for City-paid health insurance coverage – with results of said wellness screening to be received by the City’s health insurance carrier by the deadline set by the City’s health insurance carrier. Said wellness screenings may be achieved through the annual wellness screening programs provided free of charge to City employees by the City’s health insurance carrier, and/or through the employee’s personal physician, other private healthcare provider or other “Participating Wellness Screening Pharmacy Locations” as designated by the City’s health insurance carrier.

FURTHER THAT, in the event that the City chooses to discount, to absorb and/or to pay for any portion of an employee’s health insurance premium associated with the health insurance which is so provided to full-time City employees, to be eligible for such discount, absorption, and/or payment, any participating employee shall be required to undergo an annual general wellness screening if offered by the current health insurance carrier free of charge or, at the option of the employee, alternatively performed by a private healthcare provider at the expense of said employee. This provision allows an employee to qualify for any discount, absorption, and/or payment, if provided by the City, but the City is under no obligation to pay for or share in the payment of employee insurance premiums.

BE IT FURTHER RESOLVED that the provisions of this resolution are severable. If any part of this resolution is determined by a court of law to be invalid, unenforceable or unconstitutional, such determination shall not affect any other part of this resolution.

ADOPTED this 26th day of September, 2017.

Council member Pickens moved, seconded by Council member Jacks, adoption of the foregoing resolution. Upon roll call, President Zinnerman and Council members Contomo, Crane, Jacks and Pickens voted yes. There were no nay votes. President Zinnerman declared the resolution adopted.

11. RESOLUTION NO. 5602: EXTEND FISCAL YEAR 2016 - 2017 GENERAL FUND BUDGET

Resolution No. 5602 was introduced to extend the Fiscal Year 2016 - 2017 General Fund Budget until such time as the Fiscal Year 2017 - 2018 General Fund Budget can be prepared and adopted by the City Council with expenditures during said extension period being limited to usual customary bills, routine necessary expenses; i.e., office supplies, fuel, utilities, etc.

**RESOLUTION NO. 5602
EXTEND FISCAL YEAR 2016 - 2017 GENERAL FUND BUDGET**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUEYTOWN, ALABAMA, AS FOLLOWS:

THAT the Fiscal Year 2016 - 2017 General Fund Budget is hereby extended until such time as the Fiscal Year 2017 - 2018 General Fund Budget can be prepared and adopted by the City Council with expenditures during said extension period being limited to usual customary bills, routine necessary expenses; i.e., office supplies, fuel, utilities, etc.

ADOPTED this 26th day of September, 2017.

Council member Crane moved, seconded by Council member Pickens, adoption of the foregoing resolution. Upon roll call, President Zimmerman and Council members Contomo, Crane, Jacks and Pickens voted yes. There were no nay votes. President Zimmerman declared the resolution adopted.

**12. RESOLUTION NO. 5603: EXTEND ONE PERSONAL SERVICE CONTRACT
PART-TIME BAILIFF POSITION - COURT DEPARTMENT/DAVIS**

Resolution No. 5603 was introduced to extend the personal services contract for one part-time Municipal Court bailiff position - Juanita Davis - for a period of up to 90 days as shown herein – not to exceed 19.5 hours per week beginning at the start of business on **October 1, 2017** and expiring at the end of business on **December 29, 2017** at a total rate of \$15.10 per hour; there being no retirement, insurance or other fringe benefits. (*Reference Res. 5574/5-09-2017. Contract to terminate at least one day prior to July 3, 2018- one year from original date of hire per current contract/RSA requirement.*)

**RESOLUTION NO. 5603
EXTEND ONE PERSONAL SERVICES CONTRACT
PART-TIME BAILIFF POSITION - COURT DEPARTMENT/DAVIS**

WHEREAS, by letter dated September 21, 2017, Police Chief Chuck Hagler informed that continuation of part-time Bailiff/Court Security services is necessary and vital for safe and efficient operation of the Municipal Court and that loss of this position would require major adjustment of available personnel;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUEYTOWN, ALABAMA, that extension of one (1) personal services contract is hereby authorized for a period of up to 90 days as shown herein – **not to exceed 19.5 hours per week** - at a total rate of **\$15.10 per hour**; there being no retirement, insurance or other fringe benefits:

Juanita Davis – up to 90 days - beginning at the start of business on **October 1, 2017** - expiring at the end of business on **December 29, 2017** (*Reference Res. 5574/5-09-2017. Contract to terminate at least one day prior to July 3, 2018- one year from original date of hire per current contract/RSA requirement.*)

FURTHER that the personal services contract shall be agreed upon between the Presiding Municipal Judge and individuals occupying said positions; and that the City Clerk shall draw warrants directly from the Hueytown Corrections Fund.

ADOPTED this 26th day of September, 2017.

Council member Pickens moved, seconded by Council member Contomo, adoption of the foregoing resolution. Upon roll call, President Zimmerman and Council members Contomo, Crane, Jacks and Pickens voted yes. There were no nay votes. President Zimmerman declared the resolution adopted.

**13. RESOLUTION NO. 5604: CONFIRM AUTHORIZATION FOR INVITATION TO BID,
CONFIRM OPENING OF BIDS AND AWARD BID - NEW JAIL
ADDITION/UPGRADE – GENERAL OBLIGATIONS WARRANTS, SERIES 2014**

Resolution No. 5604 was introduced, relative to the new jail addition/upgrade, to confirm authorization for Invitation to Bid, to confirm opening of bids, and to award the bid to Clements Dean Building Company, LLC, 5455 Hwy 51, Wilsonville, Alabama 35186 as the lowest and best bid received which meets the City specifications at the base cost of one million eight hundred eighty-nine thousand dollars (\$1,889,000.00), plus alternates as determined by City Council, with funding from the General Obligation Warrant, 2014. There was discussion regarding the alternates offered and a conclusive decision was made to select Alternate #3 – Add Security Ceiling.

RESOLUTION NO. 5604
CONFIRM AUTHORIZATION FOR INVITATION TO BID
CONFIRM OPENING OF BIDS
AWARD BID - NEW JAIL ADDITION/UPGRADE
GENERAL OBLIGATIONS WARRANTS, SERIES 2014

WHEREAS, Resolution No. 5550, adopted December 19, 2016, authorized an Owner-Architect Agreement between the City of Hueytown and Lathan and Associates, Architects, P.C., 1550 Woods of Riverchase Drive, Suite 200, Hoover, AL 35244, for Additions and Alterations to Hueytown Police Department (Architect's Project No. 16-109); and

WHEREAS, an Invitation to Bid entitled "Additions and Alterations to Hueytown Police Department" was published by Lathan and Associates for pre-qualification of contractors; with receipt and opening of sealed bids subsequently held at the office of Lathan and Associates on Thursday, September 14, 2017; with base bids received as shown below:

<u>BIDDER NAME</u>	<u>BASE BID AMOUNT</u>
Clements Dean building Company, LLC	1,889,000.00
Argo Building Company, LLC	2,166,243.00
Duncan & Thompson Construction Services, LLC	2,259,509.00
<i>(Each bidder included amounts for six alternates priced separately.)</i>	

WHEREAS, this City Council hereby confirms authorization for said Invitation to Bid and opening of bids;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUEYTOWN, ALABAMA, that upon the recommendation of the architect, the bid is hereby awarded to Clements Dean Building Company, LLC, 5455 Hwy 51, Wilsonville, Alabama 35186 as the lowest and best bid received which meets the City specifications at the base cost of one million eight hundred eighty-nine thousand dollars (\$1,889,000.00), plus alternates as determined by City Council, with funding from the General Obligation Warrant, 2014.

FURTHER that Lathan and Associates are hereby authorized and directed to conduct "Value Engineering" with the contractor awarded this bid. *(Value Engineering is a systematic approach to provide the necessary functions in a project at the lowest cost while providing equal or better performance.)*

ADOPTED this 26th day of September, 2017.

Council member Crane moved, seconded by Council member Contomo, adoption of the foregoing resolution and to include adding the cost of Alternate No. 3 – Add Security Ceiling at the additional cost of \$38,00.00. Upon roll call, President Zinnerman and Council members Contomo, Crane, Jacks and Pickens voted yes. There were no nay votes. President Zinnerman declared the resolution adopted.

14. SET COUNCIL MEETING DATES/TIMES FOR 2017 HOLIDAY SEASON
(NOVEMBER 7; NOVEMBER 28; DECEMBER 12; AND DECEMBER 19, 2017)

Council member Contomo moved, seconded by Council member Pickens, to set the 2017 holiday season meeting dates as follows: Tuesday, November 7; Tuesday, November 28; Tuesday, December 12; and Tuesday, December 19, 2017 - with meetings to begin at the regular time of 6:00 P.M. and pre-Council meetings to begin at the regular time of 5:30 P.M.; and that these changes are made with the understanding that the City Clerk has authority to pay usual customary bills as necessary in November and December 2017 and January 2018. Upon roll call, the motion unanimously carried.

15. EXTEND FLOOR TO PUBLIC

Prior to extension of the floor to the public, President Zinnerman reminded that anyone wishing to address the Council should state their name and address, and must be a resident of Hueytown in order to speak and should limit comments to three minutes.

Upon extension of the floor to the public, Steve Headley, 114 Lewis Drive, Hueytown, Commander, American Legion Post 1228, invited the Mayor, Council and public to a ribbon-cutting for their Official Numbering Ceremony at SeBro Realty (Pam Segars' realty business) at 2860 Brooklane Drive on October 13, 2017 from 10:00 – 11:00 A.M. He added that he would like police presence for possible traffic. He noted they meet every other Monday night and the public is invited.

Reginald Thomas, 424 Harlem Avenue, Hueytown, asked if it would be feasible for speed bumps on Harlem Avenue. Mayor Ware explained that no speed bumps will be done because of insurance purposes but more police presence can be offered. Repaving of Harlem Avenue was discussed during which President Zinnerman and Mayor Ware noted awareness of the conditions of Harlem Avenue and discussed planning to try to do some paving each year.

Ms. Jackson, stated she is a new resident of Hueytown in the Birmingham area. When questioned by President Zinnerman, she gave her address as 107 Meadowood Avenue, Hueytown. Ms. Jackson noted abandoned and overgrown properties at 3017 Teresa Avenue and at the corner of Teresa Avenue and Meadowood Avenue. She said she is trying to acquire the property and that she had heard that if she maintained a property, she could own it. President Zinnerman asked Building Inspections Supt. Kent Byram to address Ms. Jackson's inquiry. During the discussion between Supt. Byram and Ms. Jackson, President Zinnerman advised Ms. Jackson that the property at 107 Meadowood Avenue was declared public nuisance and abatement ordered by City Council resolution at the September 12, 2017 meeting. Ms. James then noted she had spoken with SeBro Realty and appreciates what the American Legion will be doing in the City.

Jena Large, 3009 Lee Ann Drive, Hueytown, thanked the Street Department for assistance on Brooklane Park (Bud Newell Memorial Park) cleanup effort and noted another workday scheduled for Saturday, October 7, 2017. She noted appreciation

Jill Griffin, 245 Highland Drive, Hueytown, stated she was there to complain about the same address on Teresa Avenue but had learned it had been cut. She thanked volunteers for cleanup.

At this time, President Zinnerman asked that anyone who knows teenagers who hang out in the Piggly-Wiggly parking lot to please spread the word for them to clean up their trash, reminding that, as Mayor Ware noted earlier, several different developers will be visiting the area and the City wants to make a best first impression.

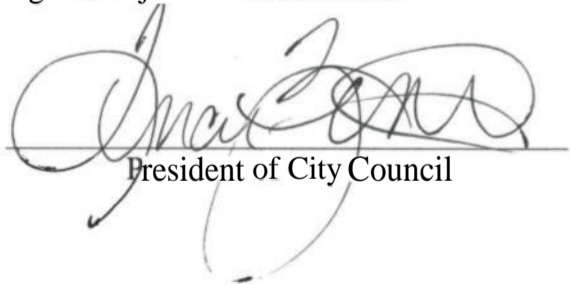
Roger James, 408 Wright Avenue, Hueytown, thanked all volunteers for cleanup work done on 22nd Street property and noted that a bummed-out property at 131 Highland Drive continues to be a concern. He expressed condolences to Council member Crane in the death of his mother, Carolyn Crane.

16. ADJOURNMENT

There being no further business to come before the meeting, and upon the motion of Council member Crane which unanimously carried, the meeting was adjourned at 6:40 P.M.



City Clerk and Treasurer



President of City Council